

A REGULAR meeting of the Town Board of the Town of Brookfield, County of Madison, State of New York were held at the Brookfield Town Hall, Brookfield, NY on September 11, 2023.

PRESENT:	Supervisor	Loren Corbin
	Councilman	Clinton Abrams
	Councilman	Dewitt Head
	Councilman	Joseph Walker
	Councilman	Jefferson Mayne
	Town Clerk	Sherry Perretta
	Deputy Town Clerk	Jensen Tanney
	Highway Supt.	Paul Owens

OTHERS PRESENT: CEO Schmidt; Justice Rhodes; J. Perretta; H. Bowen; B. DeKing;

Supervisor Corbin called the meeting to order at 7:00 pm with the Pledge to the Flag.

RESOLUTION 70-2023
APPROVAL OF MINUTES

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the minutes of August 14, 2023 Regular be approved as presented.

REPORTS OF TOWN OFFICIALS

Planning

- Next meeting scheduled for Thursday, October 12, 2023.
- Letter of intent to resign effective 12/31/2023 received from Karen Nowak.
- Members desperately needed.

Town Clerk/Tax Collector

- Town Clerk Perretta presented the Town Clerk monthly report for August 2023 with total disbursement of \$5,598.82.

Supervisor

- Supervisor Corbin presented his monthly report.
- Discussion on 2023 budget lines that are/will be over budget and Town budget for 2024.
- Cost of necessary repairs to International trucks continues to be a concern.

- Discussion regarding need for improvements to the plow turnaround on Truck Trail #4. Sherburne Highway Dept. provides coverage for this area. Supervisor Corbin, Hwy. Supt. Owens and the Town of Sherburne will be scheduling a meeting to discuss options.
- Discussion on the expense to build seasonal roads to specifications in the event of new homes being developed on them.
- Discussion on the possibility of overriding the 2% tax cap on the 2024 budget. Proposed Local Law to be introduced at next regular Board meeting to be held October 9, 2023.
- Attorney Tina Wayland-Smith has been hired to handle the paperwork for the Statutory Installment Bond for the new Freightliner.
- FEMA update – still no funds received.
- Letter from NYMIR requesting battery disconnects on Highway trucks.
- Supervisor Corbin explained the process being used to prepare the billing for Brookfield Central School for fuel usage under the Fuel System Lease Agreement.
- Discussion on new message sign for the Town Hall.

Highway

- Hwy. Supt. Owens reported that paving will be done on York Rd, Quaker Hill Rd, and Merrill Rd. If possible, Doyle Rd may be done as well.

Parks

- Discussion on future of the church building in North Brookfield. Open discussion on this matter to be held at the next regular Board meeting scheduled for October 9, 2023. Councilman Head asked about the covenants/restrictions that were attached to deed. Town Clerk Perretta explained and copies will be provided to the Board.
- Councilman Mayne reported that Brookfield Park had a broken water pipe in the men's room. John Jones came and repaired it. The pavilion lights were out and are now working.
- The softball tournament scheduled for September 16th at Brookfield Park has been cancelled. The committee will try again next year.
- Beams to be installed at Brookfield Park for the score board for the lower ball field.
- The Ferris mower for Brookfield Park will be going to Clinton Tractor for repairs and maintenance.

Safety

- No report

Comprehensive Planning Committee

- No report

Codes Enforcement

- Deputy Clerk Tanney read monthly report as submitted by CEO Schmidt.

Dog Control Officer

- No report.

Justice Court

- Justice Rhodes opened discussion in regards to the JCAP grant application and provided a list of items to be submitted for consideration along with an estimate for replacement of the exit door off the Courtroom. The Board discussed adding the purchase of the new message sign to the application as well as a second estimate for the exit door replacement.
- Justice Rhodes expressed some concerns over the cleaning upstairs. She would like to get someone who can clean on a more regular basis and be available to clean the Court office and storage area as needed. The Board agreed to consider letters of interest.

Town Hall Improvement Committee

- No report.

Historian

- The Historical Society meets on the 4th Tuesday of each month.
- Historian Stalter gave her report which included finding Court lists from the 1800's (no fines could exceed \$25); a resident of Wyoming researching the Collins family; a resident from Illinois researching the Peabody family; a resident from Indiana researching the Tuttle family; a resident from Madison, NY researching the Ward family; and a resident of Minnesota researching the Gould family.
- Historian Stalter reported that the Historical Society has been given photographs taken by Edward McNamara. They may need to build on to the Historical Society.
- Stones by Megan was the topic of the August meeting. Megan Barnes presented.
- Meeting this month, to be held September 26th, will include a presentation by Friends of Rogers (Rogers Conservation Center).
- The October meeting to be held on the 24th will be focused on the Baptist Church anniversary celebration.
- Councilman Head wished to recognize Megan Barnes and Jim Wratten for work done at Cole Hill Cemetery. Headstones have been stood back up and cleaned and the fence has been rebuilt.

Councilman Head expressed concerns in regards to the switch to paperless payroll that is scheduled to start in January. Supervisor Corbin will ask the bookkeeper to attend the October or November meeting to explain what the changes will mean and how it will work.

**RESOLUTION 71-2023
AUTHORIZE TOWN JUSTICE RHODES TO APPLY FOR GRANT FUNDING
THROUGH JUSTICE COURT ASSISTANCE PROGRAM**

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the Town Board of the Town of Brookfield hereby authorizes Justice Rhodes to apply for funding for the following improvements:

1. Replace Emergency Exit door off Courtroom (2 quotes attached)
 - a. Smith Home Improvement \$5,400.00
 - b. Mike J. Keith \$5,999.87

2. Office Equipment for Judge's Chambers and Courtroom:
 - a. 3 Guest Chairs @ \$149.99 each \$449.97
 - b. 3 Office Chairs @ \$336.09 each \$1,008.27
 - c. 1 Task Chair @ \$271.99 each \$271.99
 - d. 2 File Cabinets @ \$1,151.15 each \$2,302.30
 - e. 2 Steel Shelving (5 shelf) @ \$414.06 each \$828.12
 - f. 1 Wire Shelving Kit @ \$472.09 each \$472.09
 - g. 1 Steel Wall Pockets @ \$74.98 each \$74.98
 - h. 1 Metal Bookcase @ \$312.00 each \$312.00
 - i. 1 Steel Mesh Open Top File @ \$377.99 each \$377.99
 - j. 1 Corner Shelf for desk @ \$90.38 each \$90.38
 - k. 1 Locking Top Mobile File @ \$633.99 each \$633.99
 - Total \$6,822.08

3. Fireproof and Waterproof SENTRY Safe \$350.00

4. 26KW Briggs Generator \$11,715.00

5. Blinds and Window Treatment for Chambers \$350.00

6. Painting – Walls/Ceilings (Chambers)
& Stair Railing \$1,200.00

7. 36” Court Seal for Wall in Courtroom \$550.00

8. Municipal Outdoor Programmable LED Sign \$3,000.00

TOTAL: \$29,986.95

BE IT FURTHER RESOLVED that the Town Board of the Town of Brookfield authorizes Justice Rhodes to apply for the maximum amount available for these improvements.

**RESOLUTION 72-2023
AUDIT OF CLAIMS**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the Supervisor's bills be paid on Abstracts #19-23 in the following amounts:

General Fund	No. 152 – 160	\$ 4,256.99
Highway Fund	No. 130 – 143	\$ 101,953.59
Paid Prior to Audit	No. 64 - 67	\$ 6,276.41

PUBLIC COMMENT:

H. Bowen – request for minutes to be uploaded to website.

H. Bowen – asked how a person could get more information on what the Planning Board does.

H. Bowen – discussion on Codes issues and the process (i.e. who issues citations, who determines fines, adding fines to property tax bill, etc.)

K. Fox – asked about Junk Day and what items would be accepted.

P. Stalter – asked about the possible changes in landfill operations. Supervisor Corbin said a decision has not been made yet.

On a motion by Head and seconded by Abrams, the meeting was adjourned at 8:42 pm. Carried unanimously.